



Alabama Department of Economic
And Community Affairs

GOVERNOR
JAMES, JR.
GOVERNOR

June 7, 1996



ROBERT E. LUNSFORD
DIRECTOR

Mr. Thurman White, Chairman
Jesse Owens Memorial Park Board
Suite 6
13075 Alabama Highway 157
Moulton, Alabama 35650

RE: ADECA-96-DO-19
\$15,000.00

Dear Mr. White:

Governor James is pleased to announce the enclosed Grant Agreement between the Alabama Department of Economic and Community Affairs and the Jesse Owens Memorial Park Board. Please have the appropriate personnel review the agreement and indicate acceptance of the terms and conditions by signing the agreement. Be sure to include your federal tax identification number on the line provided in the agreement so there will be no delay in processing of funds. Upon final execution a file copy will be returned to you.

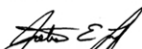
Please return the signed agreement along with an invoice requesting a lump sum payment to the attention of Mrs. Becky Smith. The invoice must reference your organization, the ADECA grant number, amount, and must be signed by the appropriate person.

All Grantees are required to provide the following information:

1. A narrative proposal requesting the funds, stating why they are needed, and how they will be used.
2. A proposed budget showing the amount of money proposed to be expended on each activity.
3. If the grantee is a nonprofit organization and is not a school, proof of the grantee's nonprofit status must be submitted.
4. During the contract development two special conditions must be added to the normal requirements:
 - * A quarterly narrative report must be furnished during the spending period of the project.
 - * Within 30 days after the final expenditure of funds, a final report must be submitted showing to whom funds were disbursed and when they were disbursed.

Thank you for your assistance and cooperation with this project. If this office may assist you in any way, please do not hesitate to call on me or my staff.

Sincerely,


Robert E. Lunsford
Director

REL:bcs
Enclosures